

## **Fleet and Family Support Center**

---

### **Naval Base Kitsap, Wash.**

#### **Qualification of the Command Financial Specialist (CFS)**

The CFS is the command's principal advisor on policies and matters related to the Commander's Personal Financial Management (PFM) plan. The CFS should meet the following qualifications:

- Minimum pay grade is E5 with more than six years of service for enlisted. E5s with less than six years of service require a waiver; W2/O1 for officers.
- Be highly motivated and financially stable. Meet screening criteria for financial stability, as determined by examination of debt to income ratio and review of most current credit reports.
- Demonstrate competency in public speaking/facilitator forums.
- Be designated, in writing by the Commanding Officer as outlined in OPNAVINST 1740.5 series.
- Successfully complete the CFS training course provided by an authorized Family Center using CFS Training Courseware developed by Commander, Navy Installations Command (CNIC).
- Have at least one-year remaining onboard present command at time of CFS course.
- Participate in continuing education including, but not limited to, periodic CFS forums and CFS refresher training at least every three years.

#### **CFS Course(s)** *note whether virtual or in person*

- 25-29 Oct 2021
- 21-25 Mar 2022
- 20-24 Jun 2022
- 26-30 Sep 2022

#### **CFS Refresher Course(s)** *if desired to include*

- 7 October 2021
- 18 May 2022

#### **Workshop POC**

Naval Base Kitsap  
Fleet and Family Support Center  
2901 Barbel Street  
Silverdale, WA 98315  
360-396-4853

FOR YOUR COMPLETE GUIDE TO ALL FFSP SERVICES, VISIT: <http://www.ffsp.navy.mil>